
Job Specification: Agile Business Analyst
Company: Digitary
Date: November 2018



Agile Business Analyst

With offices in Melbourne and Dublin and an emerging Northern American, Indian and Chinese market, Digitary helps over 80 Higher Education providers around the world to securely certify their academic qualifications online. Our technology secures the achievements of millions of students and graduates and our platform been used by employers and recruiters in over 50 countries.

Digitary's annual income has grown tenfold in the past five years and we have recently secured a significant investment to take the business to the next level and need to rapidly expand our capability and capacity. The executive roles are opportunities for individuals to come together as a team to shape, drive and lead Digitary through this exciting transformation.

At Digitary, we pride ourselves on a positive company culture and working environment. By working at Digitary you will get an opportunity to work with our highly talented international team and be part of our exciting growth story as we continue to transform the way people's qualifications are certified and used around the world.

About The Role

This is an opportunity for the successful candidate to assist the business in adopting and maturing existing Agile processes and socialising the methodology across different business units.

The role is responsible for;

Project delivery:

- Lead the project team by facilitating workshops to elicit business requirements.
- Analyse requirements to establish clear stories with acceptance criteria scenarios.
- Facilitate story kick-off meetings and communicate changes to stories with team members.
- Capture, document and communicate NFR's.
- Manage the project backlog - facilitate scope trading, estimation and prioritisation.
- Collaborate with project team members to ensure stories are clear, concise, accurate and up-to-date.
- Assist with facilitation of project retrospectives and showcases.
- Assist with Business Acceptance Testing and project deployments.

Concept phase analysis:

- Assist with researching new product features/initiatives and assessing vendor product capability
- Facilitate project inception activities including problem statement definition, business vision and project sliders, scope boundaries, 'As-Is' and 'To-Be' process mapping, story card generation, non-functional requirements, prioritisation and estimation.
- Analyse potential solution options for a defined problem (Options Analysis).
- Analyse the impact of a proposed change to existing systems (Impact Analysis).

Job Specification: Agile Business Analyst
Company: Digitary
Date: November 2018



Leadership:

- Proactively share product and analysis/Agile practices knowledge across the Digitary Business.
- Proactive management of the story wall, resolve roadblocks, release and iteration planning and organise and facilitate Agile ceremonies.

Mandatory education/skills/experience

- At least six years of experience in Information Technology
- Two years of recent experience working in Agile development as a BA, IM, Scrum Master or Coach.
- Experience on digital projects using elements of Agile, Scrum, XP, Lean or Kanban.
- Experience with sound UX/UI concepts and tools.
- Experience writing stories with acceptance criteria scenarios.
- Strong attention to detail and a rigorous focus on delivering quality output.
- Excellent communication and collaboration skills.
- Minimum of a bachelor's degree or equivalent in an IT/IS related field.
- You must have the right to live and work in Australia to be considered for this position.

Desired skills/experience

- Experience with Higher Education / Government sectors
- Behaviour Driven Development (BDD) experience (i.e. writing stories as feature files using a tool such as SpecFlow or Cucumber).
- Experience completing data analysis (alongside Product and Web Analytics) to assist with requirements gathering and prioritisation.
- Iteration Management experience.